

## **BURSARY FUND**

**Applications for the 16-19 Bursary Fund open in September 2025.**

### **What is the 16-19 Bursary Fund?**

The 16 -19 Bursary Fund is money that has been given directly to Glossopdale Sixth Form by the Government to assist 16-19 year old students who face financial barriers to continuing in full-time education.

There are two types of means tested Bursary: Defined Vulnerable Groups Bursary and the Discretionary Bursary.

### **The Vulnerable Bursary:**

The Vulnerable Bursary provides financial support for students in one of the following categories:

- You receive Income Support or Universal Credit in your own name
- You are in care or a care leaver
- You receive both Employment Support Allowance and Disability Living Allowance or Personal Independence Payment (PIP)

If you are awarded a Vulnerable Bursary, payments will be made in three instalments over the academic year — one at the start of each full term (Autumn, Spring, Summer).

Payments are subject to satisfactory attendance and engagement, in line with Sixth Form expectations, to ensure funding is distributed fairly and supports students throughout the year.

To apply for the full bursary, you will need to provide:

- A letter from the Local Authority confirming care or leaving care arrangements
- If claiming Disability Living Allowance and Employment Support Allowance or PIP: official documentation confirming entitlement and that this benefit allows participation in further education

- If claiming Income Support or Universal Credit: evidence that the benefit is paid directly to you (not your parents/carers)

If you need help with your application or evidence, please contact Mrs Boakes in the Sixth Form Office.

### **The Discretionary Bursary:**

The eligibility criteria to make an application for a Discretionary Bursary are:

- Be aged 16–18 on 31 August
- Meet UK residency requirements
- Be enrolled on a course funded by the Department For Education (DFE)

The only exceptions are:

- 19+ continuers — students aged 19 who are continuing on a study programme they began aged 16–18
- Students aged 19 or over with an Education, Health and Care (EHC) Plan

Will this be income assessed?

- Yes. If your gross household income is £32,000 or less, you may be eligible. All taxable income and benefits will be taken into account.

At the discretion of the Head of Sixth Form, any student who is experiencing significant financial hardship due to current / changed circumstances or with an exceptional situation.

Evidence of income will be required. For example:

- Full Tax Credit Award Notification
- P60
- Tax Return (if self-employed)
- Universal Credit statement

Applications will not be considered without the correct supporting documents.

PLEASE NOTE: All bursaries are paid subject **to full attendance**.

### **How to Apply**

Please contact Mrs Boakes, Sixth Form Student Learning Manager on 01457 607166 for further details and an application form.