

# Glossopdale School & Sixth Form



## Admissions Information



# Welcome to Glossopdale School & Sixth Form

Dear Parent/Carer

We are really looking forward to welcoming our new students and are currently working with our primary feeder schools to support their transition to Glossopdale School & Sixth Form.

We would be grateful if you could read this document and complete the consents in Application.

It is vital that we keep accurate, detailed information about your child from admission and throughout their school life.



To **aspire**, **endeavour** and **thrive** together.



# Digital Images

To help keep children safe and protect their personal information, our school follows the GDPR Data Protection Policy (found on our website <https://www.glossopdaleschool.org.uk/policies>). This policy guides how we use any images of students.

Student photos or videos may appear in places such as the school website, newsletters, displays, social media and yearbook. Because websites can be viewed worldwide, not just in the UK, we want to be sure you are comfortable with how your child's image may be used.

We are therefore asking for your permission to use photos or videos of your child for educational or promotional purposes. This includes activities like celebrating achievements and showcasing learning.

Please indicate Yes or No in Applicaa to let us know your preference.



# Internet Usage

As the parent/carer of the student, I give permission for my child to access networked computer services such as e-mail and the internet. I understand that students will be held accountable for their own actions. I also understand that although the school will take reasonable steps to ensure that my child is appropriately supervised, according to age and responsibility, I will not hold the school or the Local Authority responsible for inappropriate material that my child may obtain. I understand the school reserves the right to apply monitoring arrangements to any student in relation to network, e-mail and internet use as a safeguarding measure. I accept responsibility for setting standards for my child to follow when selecting, sharing and exploring information and media. I agree to report any misuse of the network to the school.

In September all students will need to agree to the following:

As a school user of the internet, I agree to follow the school rules on its use. I will use the network in a responsible way and observe all the restrictions explained to me by the school. I agree to report any misuse of the network to a member of staff. I also agree to report any websites that are available on the school internet that contain inappropriate material to a member of staff. If I do not follow the rules, I understand that this may result in loss of access to the internet as well as other disciplinary action.



# Mobile Phones & Other Electronic Devices

It is important to note that mobile phones and other electronic devices - including smart watches and iPods - must be switched off and concealed within school bags on entering the school grounds.

The mobile phones and electronic devices must be fully concealed inside school bags until students have left the school premises at the end of the school day. Mobile phones will be removed from students if they are used in school. Should students need to make contact with parents/carers in the event of an emergency or under other authorised circumstances, they must do so by using the school phone line. Please see our [mobile phone policy](#) for full details





# Uniform

School uniform is compulsory for students in Years 7-11 when attending Glossopdale School & Sixth Form - this includes when travelling to and from school, when participating in a school organised event outside normal school hours and when representing the school in any other capacity.

We ask all parents, carers and staff to support the view that a uniform helps to create an orderly atmosphere which is conducive to learning and reflects a positive image in the community. Smartness in uniform can translate into smartness in learning and behaviour.





# Uniform list

**Black school blazer with school logo.** Sleeves must not be rolled up.

In the summer months, the weather will be assessed on a daily basis and a decision will be made as to whether this will be a relaxed blazer day (a relaxed blazer day means that students do not need to wear blazers around school or in lessons).

On a normal day, students are required to wear blazers around school at all times, however staff will allow them to remove blazers whilst in class. Students are allowed to remove their blazers when in the Heart or Conservatory or outside during their break and lunch times.

**White shirt (not blouse)** – short or long sleeved, tucked into a school skirt or trousers. Shirts must be long enough and tucked in at all times

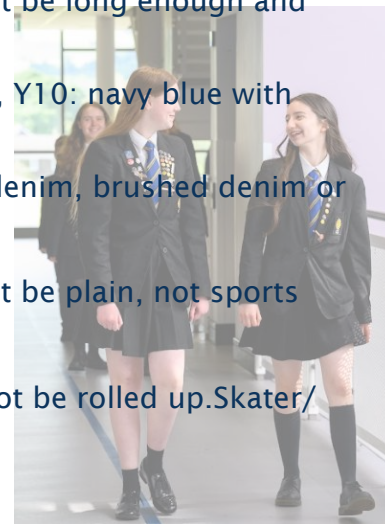
**School tie** (Y7: orange with royal blue stripes, Y8: gold with blue stripes, Y9: blue with gold stripes, Y10: navy blue with gold stripes, Y11: black with gold stripes)

**Regulation black tailored trousers;** neither skinny, tight nor baggy; nor excessively flared; not denim, brushed denim or canvas fabric

**Black tailored medium length/on the knee shorts** may be worn in the warm weather; they must be plain, not sports shorts and with no logos

**Medium length/on the knee, black school skirt with at least one pleat.** Waistbands should not be rolled up. Skater/jersey skirts are not allowed.

**Plain black ankle or below the knee length socks or plain, black tights (not ripped)**





# Uniform list continued.

Sensible plain black leather or leather look shoes. Shoes must not be canvas or contain white or coloured logos ( Logos must not be obvious)

Plain school bag fit for purpose

Skirts, trousers and shoes must be practical and formal, not fashion items

## Items not permitted

- Open-toed sandals, wedges & high heels
- Canvas shoes, trainers or boots. All foot wear must be black leather or leather look and polishable. Canvas and mesh styles are not permitted
- Jeans, tracksuits, leggings, tight skinny trousers & short ‘pull-on’ / pencil skirts or skater skirts
- No clothes to be ‘figure hugging’
- Hooded tops are not allowed around school (must be removed before entering the school building along with coats/jackets) this includes Glossopdale School PE hoodies
- Coloured laces in shoes (only black permitted)
- Belts should be black, not coloured. No large buckles with emblems/logos
- Socks must be below the knee, black and no logos
- Optional Items (girls&boys)
- Black V-neck jumper with school logo
- Outdoor coat – sensible and fit for purpose (removed on entry to the school building). Hoodies are not to be used as an outdoor coat



# Uniform (Jewellery, Makeup & Hairstyles)

The only permitted jewellery which may be worn is:

- Stud earrings: one pair of studs in lower ear (not sleepers)
- Watch
- Earrings are not allowed in tops of ears

Jewellery that is not permitted

- Other visible body piercing (including nose or other facial piercings)
- No other items of body jewellery
- Facial piercings - including eyebrow, lip and nose studs - are not permitted on the site for health and safety reasons.

Note: Jewellery is the responsibility of the student and not the school. Lost or damaged items will not be refunded. Students who persistently fail to remove jewellery will have it confiscated and the parent/carer may be asked to collect the items from reception.

Cosmetics

- False eyelashes, false nails, nail extensions (including acrylics) and nail varnish (including gels) are not permitted
- Make up, in moderation, is only permitted to cover blemishes

Students wearing too much make-up and/or false eyelashes will be required to remove it/them

Students wearing false nails, nail extensions or nail varnish will be required to remove them; refusal to do so will result in a period of isolation until the issue is corrected

Hairstyles

- Hair may not be worn in extreme styles
- Students are not permitted to be shaven bald or have number one cuts. Haircuts where patterns, stripes, words or letters have been cut into the student's hair are not permitted
- Hair colour must only be that of natural shades
- Hair extensions may not be worn
- We may ask students with long hair to tie their hair back in certain situations for health and safety reasons
- Headbands can be worn but must be plain black
- Big bows and large clips are not permitted



# Images of approved and not permitted uniform items for school

## Approved Uniform For School

Black skirts must be tailored, with at least one pleat and be worn just above the knee

Black tailored trousers

White, short or long sleeved school shirt

Black tailored shorts can be worn throughout the year and must be worn just above the knee

Optional - Black V-neck jumper with logo

Black blazer with school logo

Year Group Tie  
£4.65 each from School  
Y7 Y8 Y9 Y10 Y11

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## Approved Shoes/Socks and Tights for School

Black plain ankle socks

Black plain knee length socks

Black tights (not ripped)

Examples of black leather or leather look shoes. They should not contain any white/coloured logos or silver tags

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## Uniform that is not permitted for School

Jersey skater skirts

Pencil or tight fitting skirts

Tube skirts

Leggings/jersey/skinny trousers with visible zips

Flared/sports/activewear leggings

Skirts that are rolled up or have a bobble in the back to shorten them

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## Shoes/socks that are not permitted

Black or white ankle socks with branded logos

Examples of shoes that cannot be worn as part of the uniform - mesh/canvas trainers are not permitted, or any colour/tags

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# Images of approved and not permitted uniform items for PE

### Approved Uniform for PE

Black PE T-Shirt with school logo

Plain black leggings (must be ankle or mid length/on the knee)

Knee length cycling shorts

Plain black, loose fitting sports shorts

Plain black jogger pants

Black PE shorts with Glossopdale logo

Black hoodie with school logo (optional)

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### PE items that are not permitted for PE

Black or coloured sports t-shirts without the school logo

Hot pant style shorts- plain or branded

Black or coloured hoodies without the school logo

Other coloured sports shorts/branded shorts or joggers

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# Cashless Catering



Glossopdale School operates a cashless catering system which makes lunchtime more effective and exciting for all our students and relieves them of the need to carry money. ParentPay is an online cash system that allows parents/carers to pay money into an account to pay for school meals, trips, school ties and other items.

ParentPay is primarily used for dinner money. Parents/Carers can log onto their accounts and see exactly what their children are eating and drinking at break and lunch. You can set a limit per day and you can pay as little as £5 per transaction. You can also see which items your child is purchasing each day. Students have a biometric thumb print taken and this information is then stored.

ParentPay information can be found here:

<https://www.glossopdaleschool.org.uk/page/?title=Parent+Apps&pid=70>



# Transport Information & travel to and from school

For more information regarding Bus travel to and from Glossopdale School please click [here](#)

For more information regarding Train travel to and from Glossopdale School please click [here](#)

Further information regarding claiming for free school travel can be found on the DCC website using the links below:

[School transport](#)

[Home to school transport assistance](#)





# Collection of data relating to HM Service children in Education

In accordance with The Education (Information about Individual Pupils) (England) (Amendment) Regulations 2007, school is now required to indicate whether any pupil with a parent, step-parent, parent's civil partner or a person with parental responsibility, is a current member of the 'regular' armed forces and has been assigned Personal Status Category 1 or 2 by the Secretary of State for Defence or one of their parents died whilst serving in the armed forces and the pupil receives a pension under the Armed Forces Compensation Scheme or the War Pensions Scheme or pupils with a parent who is on full commitment as part of the full time reserve service are classed as service children.

If this applies to your household, please could you complete the information on Applicaa. We are then required to pass this information onto Derbyshire County Council.



# Off-site Learning Activities

From time to time during the academic year, your child may have the opportunity to visit a variety of places within the locality, both to support their learning and meet the requirements of the curriculum and to enhance community participation. These visits will usually be on foot, take place within school hours and will always be supervised. There may be occasions when vehicular transport is required. This could be by a suitably insured hired minibus or coach.

PE lessons may take place off site at various locations. In addition to this, our PE Department organise various extra-curricular sports' fixtures and activities which take place both on-site and at other schools/locations. Parents/carers will be advised of their child's participation in an event at least 24 hours before the fixture, informing them of the date, venue and expected dismissal time.



# Privacy Notice: How we use pupil information

Following GDPR regulations, we collect and hold personal information relating to our pupils and may also receive information about them from their previous school, local authority and/or the Department for Education (DfE). We use this personal data to:

- support our pupils learning
- monitor and report on their progress
- provide appropriate pastoral care
- assess the quality of our services
- protect public monies against fraud

This information will include their contact details, national curriculum assessment results, attendance information, any exclusion information, where they go after they leave us and personal characteristics such as their ethnic group, any special educational needs they may have as well as relevant medical information. For pupils enrolling for post 14 qualifications, the Learning Records Service will give us the unique learner number (ULN) and may also give us details about your learning or qualifications.

Once our pupils reach the age of 13, the law requires us to pass on certain information to Derbyshire County Council who have responsibilities in relation to the education or training of 13-19 year olds. We may also share certain personal data relating to children aged 16 and over with post-16 education and training providers in order to secure appropriate services for them.

A parent/guardian can request that only their child's name, address and date of birth be passed to Derbyshire County Council by informing the Headteacher. This right is transferred to the child once he/she reaches the age 16. For more information about services for young people, please go to our local authority website <http://www.derbyshire.gov.uk>

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Thank you for taking the  
time to read this information